

BOARD MEETING MINUTES


January 2025 - December, 2025

CCNS Board Meeting Minutes
Date: January 21st, 2025 at 7 pm

Present: Eileen, Melanie, Lois,

Regrets: Paula, John, Kris, Lorenzo, Daniel, Dave,

Non-Voting Members: Aidan, Cathy

Agenda	Discussion	Time
Call to Order		Meeting Called to order at 7:15 pm.
Approve Agenda	Motion: To approve the current agenda (Attachment #1) Moved: N/A No quorum Seconded: Motion Passed	
Approve Minutes	Motion: To approve December Meeting Minutes (Attachment #2) Moved: N/A Seconded: Motion Passed	
PSO Coordinator Update - Aidan	<ul style="list-style-type: none"> • Ski Ambassadors are up and running • Participation data is due at the end of February any questions please reach out • SNS eligibility is due at the end of March, may reach out the odd thing here or there. • Charlo Camp refunds will be done later this week. 	
Communications Update - Cathy	<ul style="list-style-type: none"> • Cathy discussed the importance of event promotion on social media and used some stats from their most recent event promotion and how it directly impacted the event. • Communications report is attached <div style="text-align: center;">  Communications Notes.pdf </div> <ul style="list-style-type: none"> • 	
Finance Report – Kris	<ul style="list-style-type: none"> • N/A 	
Coach Development – Melanie/Dave	<ul style="list-style-type: none"> • Dave and Kat put on a CC which got 5 more coaches trained 	
Nordic Canada Insurance issue – Melanie	<ul style="list-style-type: none"> • Got email confirmation for snowshoeing and Nordic walking but looking for something in more formal writing 	
Cancelled Charlo Camp – Melanie/Dave	<ul style="list-style-type: none"> • Nordiq Canada coaches were off on leave so sadly camp had to be cancelled. 	

Ski Ambassadors Update - Melanie	<ul style="list-style-type: none"> ● Stacey sadly has had to resign but the other ski ambassadors are going to fill the void for this year. 	
Updates from Clubs and Ski Team	<ul style="list-style-type: none"> ● <u>Baddeck Nordic:</u> ● Up to 86 members, ended last year with 56 ● Both grooming machines are up and turn and outfitted properly ● 5 events have already taken place thanks to Michelle which goes along with our focus on programming this year ● Closed right now hoping for snow this week! ● <u>North Highlands Nordic:</u> ● Good turnout with Jackrabbit and bunnies ● New coaches this year have been a huge success ● NHN has turned into quite a social place on Saturday with the weekly breakfast. ● <u>Scotia XC:</u> ● Snowmaking guys are up and hoping to just the first lesson this week. ● Membership holding steady at around 350 ● Switched over to Nordic pulse for grooming updates ● <u>Cape Breton Nordic:</u> ● N/A ● <u>Ski Team</u> ● N/A 	
Any other things to note	<ul style="list-style-type: none"> ● Unused grant money is going to be looking to be used for a pop-up grant, more details to come. 	
Adjournment	<p>Motion to adjournment</p> <p>Moved: N/A</p> <p>Seconded:</p> <p>Motion Passed</p>	7:53pm

The next meeting will be on February, 18th, 2025 at 7 pm.

CCNS Board Meeting Minutes
Date: February 25th, 2025 at 7 pm

Present: Eileen, Melanie, Lois, John, Dave

Regrets: Paula, Lorenzo, Kris

Non-Voting Members: Aidan, Cathy, Daniel

Agenda	Discussion	Time
Call to Order		Meeting Called to order at 7:04 pm.
Approve Agenda	Motion: To approve the current agenda (Attachment #1) Moved: Melanie Seconded: John Motion Passed	
Approve Minutes	Motion: To approve January Meeting Minutes (Attachment #2) Moved: Melanie Seconded: Dave Motion Passed	
PSO Coordinator Update - Aidan	<ul style="list-style-type: none"> • Outcomes are 90% completed • Participation data will be finished later this week thank you to those who submitted data • I will be off from April 12th to 30th, if you foresee anything you need from me before during those dates, please let me know. 	
Communications Update - Cathy	<ul style="list-style-type: none"> • Ambassador events have been the main focus this month. • Goal to make sure that everyone who registers has to go through the CCNS website so they can see the bigger picture. • Double checking that our partners are also promoting our events on their resources as well so more people can see them. • Less focus on the individual ski ambassadors and more on the events and locations. 	
Finance Report – Kris	<ul style="list-style-type: none"> • N/A 	
Coach Development – Melanie/Dave	<ul style="list-style-type: none"> • NHN camp went well, with 22 participants on Saturday. The post-event questionnaire has received some positive feedback. Looking to make it an annual event. • Hoping to have the NC instructor back next year. 	
Ski Ambassadors Update - Melanie	<ul style="list-style-type: none"> • Been a successful year almost 500 kids reached the school ski program. • A total of over 700 engagements were reached. • Full report attached. 	

	<ul style="list-style-type: none"> ● https://docs.google.com/spreadsheets/d/12xh1OEBY-gj-i1clTqP6PaowFxxvqR1j7a-bZEDbm_Q4/edit?usp=sharing 	
Updates from Clubs and Ski Team	<ul style="list-style-type: none"> ● <u>Baddeck Nordic:</u> ● At 95 members for the season, about 120 people have purchased day passes. We have a skier to help with track setting and grooming. Have applied for a small grant and got letters of support including from our local MLA. ● <u>North Highlands Nordic:</u> ● Jackrabbit had 17 kids and 10 in bunnies. ● Weekly ski socials are really taking off with breakfast and lunch offered. ● Trails are in really good shape this year. ● <u>Scotia XC:</u> ● Programming has happened week after week which hasn't happened in years. ● Most programs were filled this year. ● Switched to Nordic pulse for grooming this year which makes a big difference in trail condition posts ● At 380 total members. ● <u>Cape Breton Nordic:</u> ● 38 members registered, one event at Seaview and one at Ben Eoin and 2 scheduled for Ben Eoin this coming week ● <u>Ski Team:</u> ● Been a tough winter due to too much or too little snow, sad to cancel provincials. ● Did make it to Eastern in Montreal, had 2 people to make the heats. ● Have 4 kids slotted for nationals. 	
Any other things to note	<ul style="list-style-type: none"> ● Talking about Annual outcomes: ● Melanie took the board through our proposed outcomes for the upcoming year, it is all stuff from our strategic plan so nothing too surprising. 	
Adjournment	<p>Motion to adjournment at 8:20</p> <p>Moved: Melanie</p> <p>Seconded: Eileen</p> <p>Motion Passed</p>	

The next meeting will be on March 18th, 2025 at 7 pm.

CCNS Board Meeting Minutes
Date: March 18th, 2025 at 7 pm

Present: Eileen, Melanie, Lois, John, Dave

Regrets: Paula, Lorenzo, Kris, Daniel

Non-Voting Members: Aidan, Cathy

Agenda	Discussion	Time
Call to Order		Meeting Called to order at 7:03 pm.
Approve Agenda	Motion: To approve the current agenda (Attachment #1) Moved: No quorum Seconded: Motion Passed	
Approve Minutes	Motion: To approve February Meeting Minutes (Attachment #2) Moved: No quorum Seconded: Motion Passed	
PSO Coordinator Update - Aidan	<ul style="list-style-type: none"> ● Outcomes and eligibility are done for the year ● Reminder I will be off from April 12th to the 30th 	
Communications Update - Cathy	<ul style="list-style-type: none"> ● Just worked on promoting club events ● Trying to promote clubs and events through well-done graphics ● Looking to bring back the newsletter when there's more time. ● Will tally up final numbers of the year for the AGM in May 	
Finance Report – Kris	<ul style="list-style-type: none"> ● N/A 	
Coach Development – Melanie/Dave	<ul style="list-style-type: none"> ● Learned some budgeting items this year that we can take moving forward around budgeting for travel. 	
Ski Ambassadors Update - Melanie	<ul style="list-style-type: none"> ● The ski ambassador program is considered a huge success again this year. ● Will put together a final report ahead of the AGM 	
Updates from Clubs and Ski Team	<ul style="list-style-type: none"> ● <u>Baddeck Nordic:</u> ● <u>Trails are still open but looking like that won't last very long, it was a good winter</u> ● <u>North Highlands Nordic:</u> ● <u>Busy March break week, filled with events every day, the weather was perfect all week and the trails were busy.</u> ● Loppet turnout was really good. 	

	<ul style="list-style-type: none"> ● Confirmed provincials will be back in North Highlands Nordic next year. ● The Jackrabbit and Bunny program was very popular this year and looking to continue that success next year. ● <u>Scotia XC:</u> ● Not too much to report from Scotia XC ● Programming was fairly successful this year for 5 or 6 weeks ● Looking to have roller ski camp this spring based on demand. ● Looking to get youth racing back next year. ● Nordic Pulse for groom reporting was a huge success this year. ● <u>Cape Breton Nordic:</u> ● Not the best season in Sydney, a lot of effort went into making everything top notch but we just didn't have the weather to back it up. ● <u>Ski Team:</u> ● U18 and U16 have started racing the last 2 days and the U20s start tomorrow 	
Any other things to note	<ul style="list-style-type: none"> ● AGM tentatively for May 6th ● Motion to pay \$300 to a lady in the north end for her storing our skis ● Seconded: Paula ● Motion Passed 	
Adjournment	<p>Motion to adjournment at 7:44 pm</p> <p>Moved: No quorum</p> <p>Seconded:</p> <p>Motion Passed</p>	

The next meeting will be at the AGM on May 6th, 2025 at 7 pm.