

2024 CCNS AGM Minutes

Present: Melanie MacDermid, Catherine Caouette, Paula Michaelis, Kris Doyon, Eileen Woodford, Dave Hubley, Lois MacNeil, Daniel Murray, Aidan Devine

Minutes submitted by Aidan Devine

Meeting held via Zoom video conference

Agenda	Discussion	Time
Welcome by CCNS Board of Directors	Board welcomed the attendees. The agenda of CCNS awards was moved forward.	7:03 pm
Approval of AGM Package	Refer to the 2024 CCNS AGM booklet for details.	Motion: To approve the AGM Package as circulated. Moved: Melanie Seconded: Paula <i>Motion carried.</i>
Establish a Quorum of 3 directors	A quorum was achieved. 3 clubs were present and represented by their respective presidents: Melanie MacDermid (Scotia XC), Paula Michaelis (NHN), and Eileen Woodford (BNSC).	7:04 pm
Approval of 2023 CCNS AGM Minutes	See page 4 in the AGM booklet.	Motion: To approve the 2023 AGM minutes as circulated. Moved: Melanie Seconded: Dave <i>Motion carried.</i>
Financial Statements and Treasurer's Report	Kris presented his report. See the AGM booklet for the specifics. The winter of 2023-24 saw the board of Cross Country Ski Nova Scotia, successfully deliver a number of exciting new initiatives. From a financial perspective, annual performance, net revenue variance was +1.3%. In absolute revenue terms, the largest variance occurred in the funding a grant revenue +7%, driven by PSO and NSO grants that were not budgeted. Program revenue - +78% due to un-budgeted revenue from coach education and higher than expected member due 47% and rental revenue 42%. Expenses - Program and General expenses 15% over budget, driven primarily by Skill Development Program materials, Provincial Championships expenses (awards),	Motion: To accept the Treasurer's Report as presented in the AGM booklet. Moved: Eileen Seconded: Lois <i>Motion carried.</i>

	Nordiq Canada	
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	<p>AGM expenses. Administrative expenses were 20% over budget, largely due to additional staff/contract employee costs of 35%. I believe this is the result of the GL code including the ski ambassadors at contract employees though those expenses would have been budgeted in the program expenses.</p> <p>Kris recommends the provincial team budget for the upcoming year.</p>	
Administrative Coordinator's Report	<p>Aidan summarized his report. See AGM booklet. Highlights included School Ski Rental Program and continuing the great work with Kat and Kathrine. Working with Melanie on the ski ambassador's making sure everything they need is done. Collaborate with Melanie on annual outcomes and other government mandatory tasks. Complete the day-to-day financials of CCNS.</p>	7:23 pm
Communications Report	<p>Cathy presented her report. See AGM booklet. She thanked the club presidents and others. The focus on communicating strategically so that Nova Scotians across all demographics will know, use, and share cross-country ski content published by Cross Country Nova Scotia. We communicate with the intent to inspire and empower Nova Scotians to cross-country ski. Over the past year, we published meaningful content that was timely, useful, people-centric, and accurate; across appropriate channels. We worked to capture attention so readers noticed and engaged with our information and shared it. We featured people across all demographics. Daily communications functions included developing depth of content on the website, updating social media outlets, updating and creating digital and print collateral, increasing awareness for cross-country ski clubs, and communicating skiing initiatives by municipal and recreation departments.</p>	7:26 pm

	<p>Annual Report Melanie presented Report. See AGM Booklet for highlights include: Masters Camp/Adult Instructor Program together with Stephen Novosad from Nordiq Canada, our Coach at Lead, Dave Hubley, had the vision to combine a camp for instruction to Masters aged skiers, alongside the delivery of new Adult Instructors Coach Development Program.</p> <p>School Ski/Ski Ambassador Programs - One of the primary objectives of CCNS is to introduce Nova Scotians to Cross Country Skiing across the province. This year, in addition to our School Ski Program, we were able to bring on board 3 Ski Ambassadors to spread the word about our sport.</p>	7:44 pm
CCNS Club Reports	See the AGM booklet for reports as presented by Melanie (Scotia XC Ski), Eileen Woodford (Baddeck Nordic), and Paula (North Highlands Nordic).	7:48 pm

Ski Team Report	<p>Daniel presented his report. See AGM booklet. Very solid year, had great camps in PEI, Valley, and Baddeck. Heritage weekend was the highlight for the team. Top 20 results several times this year. Cohan finishing top 20 in a 130- participant national race this year. Emma has moved on to more international competitions this year and the team couldn't be prouder of her. Had 7 alumni and current skiers race in USPORT races this year.</p>	8:04 pm
Nominations to the Board	There are 3 vacancies and 0 nominations. Those interested may join over the year and be elected at the next AGM.	<p>Motion: N/A</p> <p>Moved:</p> <p>Seconded:</p> <p><i>Motion carried.</i></p>
Adjournment	AGM adjourned	8:20